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CALL FOR PROPOSALS 2021

National Committees of Family Farming Challenge Fund

Deadline for the submission of applications:

March 22, 2021 at 9:00 am (local time in Vitoria-Gasteiz, Spain)

I. Background

On 20 December 2017, the UN General Assembly declared 2019 – 2028 as the **United Nations Decade of Family Farming (UNDF)**, recognizing the enormous contribution of Family Farming (FF) to the achievement of the Sustainable Development Goals (SDGs). As food systems face pressing challenges such as hunger, climate change, and a growing population, FF and the UNDF constitute powerful tools to build resilient, viable, and sustainable local food systems.

One of the main instruments foreseen in the **UNDF Global Action Plan (GAP)** to implement the UNDF is the **development of 100 National Action Plans on Family Farming (NAP) by governments in dialogue with Family Farmers' organizations (FOs) and/ or National Committees of Family Farming (NCCFFs)**.

The **NATIONAL COMMITTEES OF FAMILY FARMING CHALLENGE FUND (NCCFF Challenge Fund)** is established to strengthen the capacities of the NCCFF to effectively and meaningfully promote and participate in policy dialogue for the elaboration and implementation of UNDF National Action Plans as a national pathway to progress in sustainable inclusive and resilient food systems.

The NCCFF Challenge Fund is implemented by the **World Rural Forum (WRF)** with the financial support of the **European Union (EU)** through the **Directorate-General for International Partnerships (INTPA)**.

II. Call Objectives and Priorities

The **global objective** of the Call is to contribute to developing an enabling policy environment to strengthen Family Farming towards sustainable food systems in the framework of the UNDF 2019-2028.

The **specific objective** of the Call is to strengthen the capacities of the NCCFF to promote and participate in the development of UNDF National Action Plans on Family Farming towards sustainable food systems in selected EU INTPA priority countries.

A **UNDF National Action Plan (NAP)** is a contextualized country-specific framework of action agreed by the most relevant stakeholders for the support of Family Farming. It can take the form of a strategy, law, policy, plan, program, etc. depending on the particular context of the country. It is characterized by its holistic and multidimensional approach in favour of family farming.

A **National Committee of Family Farming (NCCFF)** is understood as a platform for dialogue between stakeholders related to family farming at the country level (such a platform comprises Farmers' organizations, rural development associations, research centers, public institutions, and international and cooperation organizations, among others). Its main objective is to promote active policies in favor of the sustainable development of agricultural systems based on family farming.

III. Financial allocation available under this Call

The **overall amount made available under this Call 2021 is 270.000 EUR**. The proposals which receive the highest scores will be selected until the sum available for the Call is reached.

IV. Application requirements

Here are the **requirements** that the proposals submitted must meet for applying to the Call 2021. **Failure to comply with one or more of these requirements will result in exclusion from the selection process.**

REQUIREMENTS to be met by the APPLYING ENTITIES:

1. **Be an active member of the NCFE engaged in the UNDFE implementation.**
2. **Have legal entity in the implementing country.**
3. **Be a non- profit Civil Society Organization.**

(In the case of legally registered NCFEs requirement 1 is not necessary since the NCFE itself submits the application).

REQUIREMENTS TO BE MET BY THE PROJECTS:

1. **Be implemented in the year 2021.** The fund will **only** finance activity costs that occur between **1 January 2021** and **1 December 2021**.
2. Be located in one of **EU INTPA priority countries** (see **list at the end of this document**).
3. The **grant requested** per project will be a **minimum of 10,000 EUR and a maximum of 30,000 EUR**.
4. **Be aimed at promoting and participating in** the elaboration and implementation of **UNDFE National Action Plans** on Family Farming (NAP).
5. **Be based on the promotion of representative, inclusive and democratic platforms** for policy dialogue at the national level.

The ACTIVITIES which can be financed are:

- **Carry out studies** to support the process of elaboration of the UNDFE NAP.
- **Organization of seminars, forums for policy dialogue** to mobilize stakeholders, conduct consultations for drafting the NAP, etc.

- **Elaboration of documents:** proposals, a roadmap for the elaboration of the plan, the draft document of the NAP, etc.
- **Development of communication campaigns** to mobilize stakeholders, knowledge management, and sharing.
- **In those countries where a NAP has already been adopted by the government, the activities will be oriented** to promote the participation of the NCFE in the monitoring and implementation of the NAP: **i)** studies and multistakeholder seminars, forums to assess the progress and coordinate the implementation of the NAP; **ii)** design of tools, proposals to operationalize the NAP; **iii)** development of communication campaigns to disseminate the NAP, knowledge management and sharing about programs developed in the framework of the NAP, etc.

COSTS that can be financed are:

- **Consultation services and technical assistance:** technical and professional services required to carry out the project activities.
- **Travel, accommodation, and food:** traveling costs, accommodation, and food costs of participants in meetings, workshops, seminars, forums.
- **Publications:** written or audiovisual materials.
- **Administrative costs (a maximum of 7% of the grant requested).**

V. Follow up and reporting requirements

For those proposals selected, the WRF and the entities granted will sign **Memorandums of Understanding (MoU)** that will refer to the following items: -general conditions; -responsibilities of the parties with regard to

planning, implementation and reporting; -description of the action; -duration of the contract; -terms of disbursements; -narrative and financial reports templates and supporting documentation required; -provisions on communication and visibility; -amendments, settlement of disputes, delays and termination.

The entities granted will submit to the WRF **intermediate and completion narrative and financial reports, including the supporting documents of the incurred costs.** The granted entities' **procurement procedures and financial reports should comply with EU INTPA rules.** The entities granted should **keep original supporting documents** for an EU INTPA audit in the future.

The WRF will convene **periodical meetings** with the entities granted and the respective NCCF to follow-up on the activity plan, evaluate the progress and define areas of improvement when necessary. The WRF will conduct **in-country field visits** to NCCF supported by the Challenge Fund if the sanitary conditions allow it. If the sanitary situation does not allow it, "online missions" will be developed.

The WRF will be responsible for consolidating all the narrative and financial information generated by the entities granted and incorporate it in the progress and final reports to be submitted to EU INTPA.

VI. Evaluation criteria for the proposals

Those applications meeting all the requirements mentioned above will be evaluated under the following criteria:

- **Institutional and technical capacity of the applying entity** to manage the project.
- **Past experiences of the NCCF** and results obtained.

- **Clear and specific objectives** towards the elaboration or implementation of a UNDF National Action Plan.
- **The proposal aims to strengthen policy dialogue and the capacities** of the main family farming stakeholders in the country, **with particular emphasis on Family Farming organizations.**
- **Contribution** to the national pathway for sustainable food systems.
- **Linkages with EU INTPA** country programs and on-going policy dialogue activities.
- **Co-funding mobilization** capacities.

At the end of the document you can find the **Evaluation Table** that will be used for the assessment of the proposals.

VII. Submission of applications

Application Form:

Applications shall be submitted following the **Application Form attached.**

Applications can be completed in **English, Spanish or French.**

Where and how to submit applications:

The application form, along with the supporting documentation, **should be sent via email** to the following specific email address:

challengefund@ruralforum.org

You will receive a confirmation that your application has been received.

Deadline for submission of applications:

The deadline for the submission of applications is March 22, 2021, at 9:00 am (local time in Vitoria-Gasteiz, Spain).

Applications received after the submission period has closed will not be accepted.

VIII. Selection procedure

Those proposals which do not meet the application compulsory requirements set out in this Call (Section IV) will be rejected.

Proposals still under consideration will be analyzed under the evaluation criteria set out in Section V. of this document.

The proposals will be evaluated and selected per lot (Asia-Pacific, Africa, Latin America and the Caribbean respectively). A minimum of 2-5-2 proposals will be selected per region respectively.

The proposals which receive the highest scores will be selected until the sum available for the Call is reached. The amount granted might defer from the amount requested in the proposal and be cut down, according to the Challenge Fund priorities and criteria.

IX. Notification of the resolution

The applying entities will be informed in writing via email of the decision made in relation to their application. All of the participating Committees will be informed of what proposals have been approved and the amounts granted.

LIST OF EU INTPA PRIORITY COUNTRIES:

West Africa	East Africa	Southern Africa & Indian Ocean	Central Africa	Africa, Caribbean & Pacific	Asia
Web link	Web link	Web link	Web link	Web link	Web link

Central Asia	Middle East/Gulf	Pacific	Latin America	Caribbean	Overseas countries & territories
Web link					

EVALUATION TABLE:

EVALUATION CRITERIA	Maximum Score
1. Institutional and technical capacity of the applying entity	30
1.1. The applying entity's previous experience in the NCFE and managing projects of a similar type. Past experiences and results obtained by the NCFE.	60%
1.2. Human and material resources available to the applying entity for the correct implementation of the project.	30%
1.3. Co-funding capacity.	10%
2. Efficacy, impact and viability of the proposal	40
2.1. The proposal presents clear and specific objectives towards the elaboration or implementation of a UNDFE National Action Plan.	30%
2.2. The proposal aims to strengthen policy dialogue and the capacities of the main family farming stakeholders in the country, with particular emphasis on Family Farming organizations.	30%
2.3. There is consistency between the proposal objectives, the expected outputs/products, the activities and the resources foreseen for their attainment.	40%
3. Contribution to the national pathway for sustainable food systems	15
4. Linkages with EU INTPA country programs and on-going policy dialogue activities	15
TOTAL MAXIMUM SCORE	100